



REPORT TO THE COUNTY EXECUTIVE FOURTH QUARTER, 2021

The following reports for the 4th quarter of 2021 are presented to the County Executive:

ADMINISTRATIVE SERVICES

- Attended the 4th Quarter MIPRIMA meeting.
- Processed adoption applications to evaluate / improve on the process.
- Assisted Bay County Animal Control Officers on various calls.
- Attended a planning meeting with the Bay City Lions Club for Pawpalooza 2022.
- Transported cats to Huron Valley Humane Society for adoptions.
- Assisted the Veterans Office in coordinating financial processing expenditures and Veteran Transportation Services.
- Attended Bay County Commissioner and Veteran Affairs Committee meetings.
- Finalized transition of Veteran Transportation to the Veteran Affairs office.
- Resolved a number of constituent inquiries and communications made to the Administrative Services office.
- Attended a virtual meeting with Michigan Pet Alliance staff.
- Met and discussed various Emergency Relief items with staff.
- Transported animals to VetMed that were to be spayed/neutered before adoptions.
- Observed monthly visits by a local veterinarian, Dr. Francke from Bay Animal in which various dogs and cats are evaluated and vaccinated.
- Transferred various animals to shelters and rescues.
- Answered questions and assisted in social media for Animal Services.
- Met with several students from various schools that participated in fundraising and donation drives for Bay County Animal Services.
- Attended a Humane Society of Bay County meeting.
- Planned and held adoption events at Bay County Animal Services.
- Developed staffing adjustments to be implemented in 2022 for Bay County Animal Services.

Animal Control

For the fourth quarter the Shelter took in 171 cats, 128 dogs, and 6 rabbits
Owners claimed 7 cats and 45 dogs.

We adopted out 73 cats, 23 dogs, and 5 rabbits

38 cats and 35 dogs were euthanized per owner's request.

8 cats and 5 dogs euthanized due to aggressive behavior or illness.

37 dogs and 29 cats were transferred to other shelters and rescues

Field Activity: For the fourth quarter officers went out on 956 calls which include the following:

- 248 Animal Bites
 - 245 Investigations of Cruelty, Neglect, or Abandonment
 - 569 Loose and Aggressive
 - 376 Barking
- We have our adoptable animals on Facebook, Twitter, Instagram, YouTube, on TV etc.
 - We participated in two of the Empty the Shelter Events with Bissell Pet Foundation in the last three months, one in October & the other in December. During these events, dogs and cats that are up for adoption and are being offered at a cheaper adoption fee. At the end of the event, we turn in the amount of dogs and cats that we adopted out during that event to Bissell Pet Foundation. In turn Bissell Pet Foundation will reimburse us the difference of what our normal adoption fees are.
 - We still have our Walk a Dog Volunteer Program for those come to the shelter and help with taking dogs out for a walk through the fairgrounds.
 - We have applied for a grant from the Department of Agriculture to help with having cats sterilized. Due to the Pandemic and the moratorium on sterilizing animals, there has been an extremely high amount of more cats in the city and county due to this. For those that do not know, cats can have 3-4 litters of kittens a year. Due to not being able to have animals sterilized in 2020, we have seen such an increase that has caused shelters all over the state to be inundated with unwanted cats and causing waitlist and euthanasia of adoptable cats. We have been fortunate not to have to do this at our shelter but we have had a hard time struggling to find other rescues and shelters that were willing to take in cats from our shelter that people were not interested in. We are hoping to be able to receive the \$9,200.00 to help with having cats sterilized.

Veterans

Relief Fund

- During this quarter we saw 22 veterans. We turned away 6 veterans that did not meeting criteria of program. We turned away 4 that were returning too early for benefits.
- We received a donation of \$1000.00 from American Legion Post 18 that will be used for gift cards for any honorably discharged veteran.
- We received a donation of snacks from Northern Concrete Pipe for distribution to local veterans.

- We received a donation of socks from the Daughters of the American Revolution.

Food and Gas Vouchers (11 Food Vouchers, 9 Fuel Vouchers, 3 other gift cards (not in total))

Food	Gas
\$700.00	\$225.00

Utility Assistance (1 Propane, 1 City of Bay City, 1 Consumers Energy)

Heat	Electric	Water Sewer	Bay City Utilities	Consumer s Energy
Furnace				
\$515.70	\$0.00	\$0.00	132.88	\$995.11

Other Assistance (1 Rent assist, 1 Mortgage assist)

Car Repair	Rent Mortgage	Bus Pass	Total Assistance
\$0.00	\$3585.00	\$0.00	\$6153.69

Transportation

	VETS	MILEAGE	VOL HOURS
Chrysler Van	2	72	6
FORD VAN	24	734	47.7
Silver Chrysler Van	59	1700	160.3
Red Chrysler Van	22	886	38
TOTAL	107	3392	252

County Markers and/or Burial Benefits:

Veterans	Spouses	Markers	No Wartime
34	17	14	18

- See Attached spreadsheet.

CENTRAL DISPATCH 9-1-1

- No Report Submitted.

CORPORATION COUNSEL

- Reviewed contracts or provided legal opinions to:

Bay County FY 2021

Relationship	
Veteran	779
Spouse	252
Other	422
Total	1453

War Era	
WWII	206
Korean War	192
Vietnam War	425
Gulf War	170
Peacetime	353
Total	1346

County	
Bay	661
Arenac	13
Saginaw	5
Midland	4
	0
	0
	0
	0
	2
Other	271
Total	956

Claims Activity	Q1	Q2	Q3	Q4	FY 2021
Federal Burial Allowance	0	34	4	5	43
Clothing Allowance	0	0	31	0	31
Survivors Pension	0	60	17	7	84
Death Indemnity Compensation	0	9	1	1	11
Educational Claims	0	0	11	0	11
Non-Service Connected Pension	0	29	6	1	36
Special Adapted Automobile	0	0	0	0	0
Special Adapted Housing	0	2	52	0	54
Service Connected Compensation	0	137	41	5	183
Additional Forms Completed	0	32	125	4	161
Total	0	303	288	23	614

Support Services	Q1	Q2	Q3	Q4	FY 2021
Michigan Veteran Trust Fund	0	6	13	0	19
Soldiers/Sailors Relief Fund	0	28	27	0	55
County Burial Allowance	0	94	7	5	106
Home Loan Certificate of Eligibility	0	0	0	0	0
CHAMPVA	0	2	4	0	6
Healthcare Enrollment	0	26	14	0	40
Other Support Services	0	38	40	0	78
Total	0	194	105	5	304

Appeals Process	Q1	Q2	Q3	Q4	FY 2021
Supplemental Claims	0	30	9	2	41
Higher-Level Reviews	0	4	11	0	15
Board of Veterans Appeals	0	15	24	6	45
Total	0	49	44	8	101

Other Activities	Q1	Q2	Q3	Q4	FY 2021
Personal Interviews	0	0	0	0	0
File Reviews	0	517	66	0	583
Claim Status Checks	0	0	28	0	28
Total	0	517	94	0	611

Demographics	Q1	Q2	Q3	Q4	FY 2021
Aging and Elderly Veterans (70+)			108		108
Female Veterans			18		18

If you have a female veteran over the age of 70 each should be counted, once for age and once for gender, if a person fits both categories they should be counted under each category

Forms	Q1	Q2	Q3	Q4	FY 2021
Sent to VA			13		13
Sent to VSOs (AL, DAV, VVA, VVA)			70		70
Total			83		83

- Board of Commissioners
 - Buildings and Grounds
 - Central Dispatch 9-1-1
 - Circuit Court
 - Clerk
 - Community Corrections
 - Criminal Defense
 - Department on Aging
 - District Court
 - Emergency Management
 - Environmental Affairs
 - Equalization
 - Friend of the Court
 - Gypsy Moth Program
 - Health Department
 - Information Systems Division
 - Mosquito Control
 - Personnel and Employee Relations
 - Probate and Family Court
 - Prosecutor
 - Recreation and Facilities
 - Retirement Board
 - Sheriff
 - Transportation Planning
 - Treasurer
 - VEBA
 - Veteran Affairs
- Attended Board of Commissioners meetings
 - Attended Retirement Board meetings
 - Attended VEBA Board meetings
 - Assisted the County Executive by drafting various correspondence and memos
 - Attended meetings/contacts with constituents regarding concerns
 - Provided legal opinions and guidance on employee/personnel issues
 - Received, reviewed and responded to various subpoenas (Sheriff's Office - 2)
 - Received, reviewed and responded to civil rights complaint
 - Received, reviewed and responded to EEOC complaint
 - Attended multiple Incident Management Team meetings regarding COVID-19 Pandemic
 - Attended various committee meetings regarding appropriate and potential uses for ARPA Funds
 - Attended various meetings, conducted review and updated VEBA
 - Attended multiple meetings regarding email security incident
 - Drafted and corresponded with multiple municipalities regarding 2022 road patrol agreements
 - Reviewed 2022 SCAO court grant agreements

CURRENT LITIGATION

- Markandeya R. Ferrio V. Bay County
- Kim Kubczak v. Bay County Sheriff's Office
- Terry and Marci Jankowski Bankruptcy matter
- Pro Fab Co., Inc. v. Pincanna-Real Estate Grow, LLC, et al
- Piotr Chrobak v. Bay County
- Heather Jo Payne v. Bay County

- Estate of Alice Green v. Bay County
- Tony Keller v. Bay County
- Thomas McDonald, Jr. (Mattison Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Anticliff Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Bauer Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (A&E Harris Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Herber Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Stahl Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Debates Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Pero Bankruptcy) v. Bay County
- Purdue Pharma Bankruptcy claim
- Mallinckrodt Chapter 11 Bankruptcy claim
- Kolu Stevens v. Bay County
- Delores Proctor, et al v. Bay County (class action)
- Thomas McDonald, Jr. (Worden Bankruptcy) v. Bay County
- Top Shelv. Worldwide Bankruptcy
- Estate of Cater Bankruptcy matter
- Thomas A. Fox v. Bay County (class action)

RISK MANAGEMENT

- Participated in meeting with MMRMA Risk Manager to discuss 2022 coverage Proposal
- Participated in meetings regarding email security incident
- Received and filed 5 incident report forms
- Received, processed and reported to MMRMA the following claim submissions:
 - Sheriff's Office vehicle vs. deer, Claim No. 2105606
 - Sheriff's Office vehicle vs. deer, Claim No. 2105574
 - Juvenile Home damage, Claim No. 2105728
 - Email security incident, Claim No. TBD
 - Sheriff's Office vehicle accident, Claim No.
 - Sheriff's Office vehicle damage, Claim No. 2200036
- Continued processing the following claims:
 - Animal Shelter Dog Bite, Claim No. 2101034
 - Foreclosure Proceeds, Piotr Chrobak, Claim No. 2101176
 - Foreclosure Proceeds, Heather Jo Payne, Claim No. 2101175

- Foreclosure Proceeds, Estate of Alice Green, Claim No. 2101339
- Foreclosure Proceeds, Tony Keller, Claim No. 2101478
- Bay County Fairgrounds Dumping Station, Claim No. 2102376
- Kim Kubczak v. Bay County Sheriff's Office, Claim No. 2103167
- Pinconning Park personal property damage, Claim No. 2104938
- Coordinated and processed 3 Surety Bonds with MMRMA

FREEDOM OF INFORMATION ACT (FOIA)

- Continued discussions regarding a potential FOIA software solution
- Processed and responded to 176 FOIA requests
- Coordinated with the following offices and departments to complete FOIA responses:
 - Animal Services & Adoption Facility
 - Central Dispatch 9-1-1
 - Geographic Information Systems (GIS)
 - Health Department
 - Information Systems
 - Medical Examiner
 - Personnel & Employee Relations
 - Prosecutor's Office
 - Retirement Board
 - Sheriff's Office
 - Treasurer's Office

CONFERENCES/SEMINARS/TRAININGS/SPECIAL EVENTS

- No trainings to report

CRIMINAL DEFENSE

September 2021 Case Appointments

These figures were not available for last quarter report

- 72 total case appointments

October 2021 Case Appointments

- 70 total case appointments

November 2021 Case Appointments

- 63 total case appointments

December figures not available yet

Additional Information

- Looking into options into reaching more people for vacant attorney position

ON AGING (DOA)

- See Attached.

ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT**Director's Report**

- **Linwood Scenic Access Site Project** - Laura is working on the permitting for the seawall at the Linwood Scenic Access Site with the state EGLE and the federal Army Corps of Engineers (ACOE) since August 2021. The permit application was submitted through the Joint Permit Application (JPA) process which was established to streamline the rigorous Great Lakes permitting process using a single application and submittal portal for both regulatory agencies. EGLE requested additional information which Laura submitted in October 2021 to make the application complete. The ACOE had not started their review however a call from Jacob Bennett with Congressman Kildee's office was able to get a good update on the situation. There continues to be an issue with the property legal description so she is working to clear that matter up to make sure the state funding with not be held up. The ACOE began their review in late December 2021.
- **Transportation Infrastructure Meeting with Dan Kildee** - Jake Bennett from the office of Dan Kildee was asked to reach out to Laura, along with Chairman Schumacher and Jack Hofweber, about participating in a virtual meeting with the Bay County Road Commission, BCATS, and MDOT to discuss the recent infrastructure funding and to get updates from the different offices. Dominic Pavone also attended this meeting.
- **New (west side) Bay County Dog Park at Par 3 Site** - The new Dog Park proposed at the site of the old Par 2 driving range on the corner of Beaver Road and North Euclid Avenue will need a zoning amendment. Laura is working closely with Bangor Township Officials to schedule a request for Zoning amendment and a Conditional Use permit. Commissioner Krygier is sponsoring the project in his District as a community feature next to the Bay City State Park.
- **Request for Bids - 2022 Department Treatments** - Laura worked with program staff and the Finance Department to develop the 2022 Request For Bid (RFB) for the Mosquito Control Program and the Emerald Ash Borer (EAB) Program. Laura attended both the Mosquito Control and EAB bid openings in the Finance Department. The Gypsy Moth Suppression Program had a multi-year contract and will be using the same aerial applicator that they had in 2021 for the spring 2022 treatment. Laura coordinated with the Purchasing Agent to provide a Bid Process Training Session for staff back in August to help with the preparation of the RFBs.
- **Issue Media Group** - Renewed Bay County's Memo of Understanding (MOU) to allow the continued work on promoting our area.
- **Mt. Forest Township Issue** - Laura has been working with the Mt. Forest Township Supervisor and Commissioner Marie Fox to help resolve an ongoing issue regarding the



Bay County Department on Aging Services for Seniors - 4Q21

Home
Delivered
Meals

47,038

Congregate
Meals

7543

Commodities
Boxes
Delivered

550

All of BCDOA Activity Centers are open for business, and our Home Delivered Meals are still going strong. We have picked up momentum in our In-home Services programs and Case Coordination & Support is, as always, very busy. Many new faces in each division of Department on Aging, so stop in and say hello!

Department on Aging Mission Statement:

The Bay County Department on Aging is dedicated to providing continued opportunities for the community's older adults by maintaining independence, offering social activities, and enhancing their lives through delivery of quality services in a cost-effective manner.

Volunteer
Transportation
(# of rides)

2

All
Volunteer's
(Hours)
718.75

Caregiver (Hours) : **107.5**

Case Coordination (Hours): **1785**

Homemaking
(Hours)
1701

Personal Care
(Hours)
565.25

Activity Centers Update:

Osteo Exercise Classes restarted in September at the Canteen Activity Center.

Bay County Department on Aging Activity Centers were closed

For the past year and a half due to the COVID Pandemic.

Curbside Meal Pick-up 6/8/2020-9/3/2021.

Participants were very happy to have this service and are very happy to have 5 Activity Centers Re-Opened by 10/4/2021.

Due to staffing issues Hampton PM Activity Center has yet to re-open. Site Coordinator is at the Canteen Activity Center 5 days a week during the day.

dumping of industrial sludge from sugar beet processing on residential property that has been causing odors and discolored run-off. At a township meeting, neighbors voiced their concerns regarding the dumping activities and a number of agencies are involved including the Department of Environment, Great Lakes, and Energy (EGLE), Department of Agriculture, and Michigan Sugar. EGLE Water Resources Division (WRD) sent out a violation letter in October 2021. The purpose of the letter provided notification that some of the activities may have violated Part 303, Wetlands Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, and the administrative rules for Part 303. At the time of the inspection WRD staff observed unauthorized activities, including the placement of sugar beet waste materials in wetlands, regulated under the authority of Part 303.

- **Saginaw Bay CISMA** - The Saginaw Bay Cooperative Invasive Species Management Area (CISMA) covers Arenac, Bay, Huron, and Saginaw, Sanilac, and Tuscola counties. The Saginaw Bay CISMA is established to continue and broaden the work Laura began as a demonstration project to manage invasive Phragmites along the Saginaw Bay shoreline. Department of Natural Resources (DNR) has provided grant funding to the Saginaw Bay CISMA to manage a broad variety of invasives affecting the Saginaw Bay area. There is a local match requirement for this DNR Grant and we offered to provide space in our office for two SB-CISMA staff to have a place to work and “land”.
- **Consumer’s Energy** - The Consumer’s Energy Karn Weadock Plant will be closing in 2022. This will impact our community with the loss of jobs and property tax revenue. Laura has been working with the Hampton Township Supervisor Terri Close as the Consumers property may be placed on the market for sale. Hampton Township has done considerable work to ready their community for this significant tax revenue loss that will affect the entire county.
- **Great Lakes Navigation Stakeholder Meeting** - Laura attended the annual Great Lakes Navigation Stakeholder Meeting on November 18th. This meeting was held both in person and virtually in light of the continued concerns with the pandemic. The meeting was held at the Detroit Wayne County Port Authority’s office. The meeting was organized to allow interaction with the ACOE staff from all three Great Lakes districts and to have a chance to ask specific questions regarding funding requirements and funding allocated in the FY2021 and FY2022 programs. This meeting allowed an opportunity for open dialogue with other stakeholders and our leaders on opportunities and challenges.
- **Environmental Affairs & Community Development Staff Meetings** - The monthly Environmental Affairs and Community Development staff meetings have resumed to in person meetings and masks are worn to help prevent the spread of Covid-19. Staff Meetings are held the second Wednesday of each month.

On-going Representation at Community Meetings:

- **Bay County Gateway Beautification** - Laura attended the November Bay Area Chamber of Commerce Gateway Corridor Beautification Committee. At this meeting Jerry Somalski discussed the most improved program and Ryan Tarrant provided an update on the Wenona School Community Project.

- **Bay Area Community Foundation Environment Committee** - The primary focus of the meeting was fall grant review. The BACF received 46 grant applications, which is slightly lower than the normal fall grant cycle. Other foundations have reported receiving lower numbers of applications as well. Of the perspective grantees and based on the applications received, only one application was submitted for review and funding consideration.
- **Bay Agribusiness Council** - The first meeting in over a year was held and we welcomed Kevin Cotter with Port Fisher as a member.
- **USEPA Dow Dioxin Citizens Advisory Group (CAG)** - At the Fall 2021 meeting held by US EPA for the Superfund cleanup of dioxins and furans in the Tittabawassee River, Saginaw River and Saginaw Bay, a presentation was made by EGLE Hazardous Materials Section to share the public health risk recommendation to not eat eggs from chickens raised within the Saginaw River Floodplain. Laura has been part of the Dow Dioxin Group since it formed ten (10) years ago and this is the first time this public health risk information from EGLE and the Michigan Department of Health has been shared.
- **EGLE Community Advisory Committee for PFAS** - The Michigan PFAS Action Response Team will host this conference call to provide an MPART overview, PFAS and Health, share information on the PFAS investigation at the Bangor Township Landfill and discuss next steps.

Director Training

Laura attended the following educational and training programs:

- 2021 Great Lakes Fisheries Heritage Trail Network - Fall Virtual Visit
- 2021 MRC Annual Fall Conference
- First JobNet Training Session
- Second JobNet Training Session

Administrative Assistant

- **2021 Second Quarter Department and EEOP Reports** - Obtained and assembled department second quarter report and EEOP report information regarding work activities, projects, and training done during the 2021 second quarter (April, May, and June 2021) for the Environmental Affairs and Community Development Department Second Quarterly Report and the EEOP Report. Completed reports were sent to the director for review and approval.
- **Revolving Septic Loan Fund (RSLF)** - Worked with the director to prepare to send out the 2022 Revolving Septic Loan Fund Coupon Payment Books and a cover letter that explain to whom checks need to be made payable, where to send payment/check drop off location, and a request to make a note on the memo line of the check that the payment is for the Revolving Septic Loan Fund.
- **Bay County Recycling Webpage Updates** - Updated the Environmental Affairs & Community Development's recycling webpage adding upcoming recycling events, added more Bay City Recycles information, along with other updates.

- **Department/Division Webpage Updates** - Updated the Environmental Affairs & Community Development Department's webpage to remove past events and include pertinent information.
- **Finance Support** - Provide support for payroll, monthly credit card disbursement voucher, payment of invoices, purchase order requests, and travel requests were processed for the department and the divisions within the department.
- **Monthly Staff Meetings** - Coordinated with the director on the monthly staff meetings, emailing staff, creating agendas, providing handouts, and providing staff reminders.

Other Staff Support

- Attended BCATS Technical and Policy meetings taking minutes and roll call for the group. Typed up minutes for the meetings.
- Reviewed PA116 requests, checked tax records, and prepared a letter for the director's signature on four PA116 letter request for the clerk of Frankenlust Township.
- Created draft agenda request memos for board meetings.
- Scheduled, entered, and administered daily appointments in the shared Outlook calendars for the director and program managers.
- Coordinated with the director for department supply orders.
- Reviewed and closed out department end of the year purchase orders.
- Coordinated office and printer supply orders with Office Depot

Geographic Information Systems (GIS)

- Bay County GIS Program
- Continued coordination with Health Department to maintain a GIS based dashboard for COVID-19 reporting to the public.
- Continued maintenance on 9-1-1 GIS data for New World System CAD Map and Intrado Software.
- Continued coordination with Bay County 9-1-1 and IT to consolidate Sanilac County and Bay County 9-1-1 dispatch service.
- Assisted Equalization Department staff with GIS parcel editing
- Assisted and helped train the Equalization Department's new hire on how to use GIS
- Continued maintenance and update of the Fetch GIS Mobile Application for First Responders.
- Maintained data for the Bay Area Fetch Viewer.
- Continued GIS assistance to the Bay County Gypsy Moth Program to assist their field collection and reporting process.
- Continued GIS support to EACD personnel and setting up new employees

Gypsy Moth Program

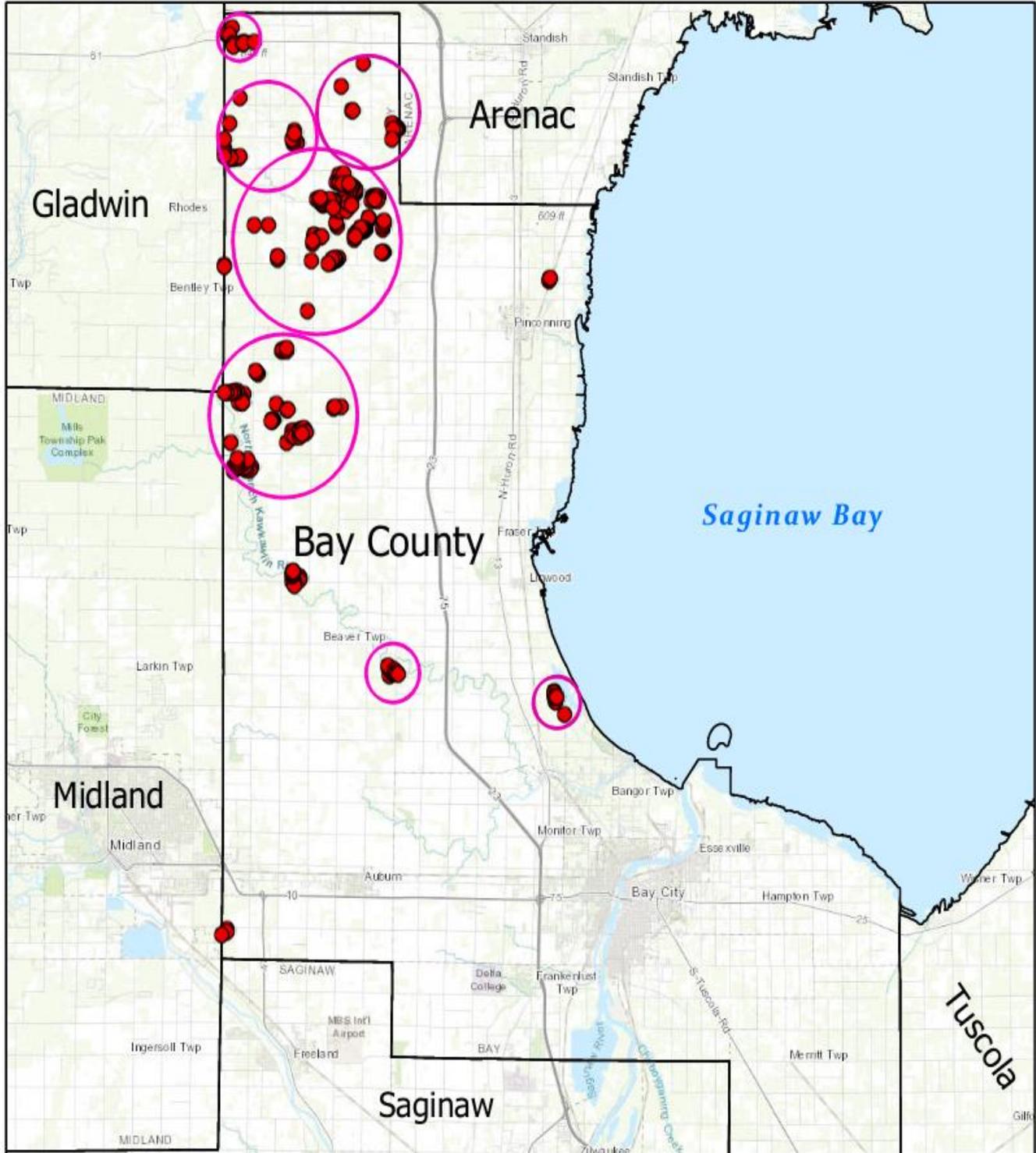
- Since early September, program staff has completed monitoring of all wooded areas in Bay County for the presence of Gypsy Moth egg masses, and signs of increasing Gypsy Moth populations. Surveys were undertaken to determine the population density and the likelihood that woodlots will experience damage from Gypsy Moth caterpillars the following spring. Surveys were completed in early December, and initial results are

showing some of highest numbers of Gypsy Moth population outbreaks since the early 1990's. Program staff will be working to interpret the data from our egg mass density surveys in the next month, and will begin drawing aerial spray blocks for our aerial applicator as soon as possible. Estimates for the amount of acres which will be treated in 2022 remain between 4,500 acres to 5,500 acres of Bay County woodlots.

- Al's Aerial Spraying will be the contractor for 2022 Gypsy Moth treatment. The current contract allowed for a renewal of services if Gypsy Moth treatment was needed in 2022, and seeing that we are planning on treating up to 5,500 acres of woodlot in Bay County, Al's Aerial will retain the contract for next year's treatment season.
- The NPDES Annual Report detailing program treatment activities was filed on the State of Michigan MIWaters portal in compliance with our Forest Pest Treatment Certificate of Coverage.
- While conducting egg mass surveys, program staff continued to be on the lookout for other invasive species such as Beech Bark Scale, Beech Bark Disease, and Hemlock Wooley Adelgid. Though no new areas were found harboring these invasives in Bay County, it was confirmed that Beech Bark Scale (a precursor to Beech Bark Disease) is still being found in the areas that were confirmed by program staff in the fall of 2020.
- Please see the **included map** on the following page showing the potential Gypsy Moth aerial treatment sites for 2022, based on initial egg mass density plot data. Program staff will be using this data in the coming weeks to create aerial spray blocks for our aerial applicator.

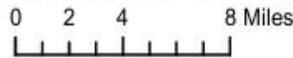


Environmental Affairs and Community Development:
Gypsy Moth Suppression Program
 Potential Gypsy Moth Aerial Treatment Sites in 2022



Treatment Map Legend

- Egg Mass Density Plot Locations
- Potential Treatment Areas
- County Boundaries



The Gypsy Moth Program plans to treat up to an estimated 5,000 acres throughout Bay County in 2022. Future treatment acreage will be determined by annual fall egg mass monitoring.

The red dots represent plot points where egg density was significant.

The pink circles represent areas viewed as having the highest potential for treatment based on monitoring results as of fall 2021.

Emerald Ash Borer:

- The annual Ash Tree Inventory and Health Assessment were completed in early September, and preliminary results show that most of the trees continue to thrive and grow. Currently 2,902 ash trees which are split into 3 main geographic treatment regions throughout Bay County still remain within the treatment program.
- During the ash inventory and assessment, each ash tree's health and condition is rated on a scale of 1 to 5, with 1 being the healthiest in terms of leaf canopy condition and overall tree health, and 5 being a dead ash tree with little to no leaf canopy. The ash tree leaf canopy condition refers to how much (0% to 100%) of the leaf canopy cover is intact. Each increment of rating (1 to 2, 2 to 3, etc.) represents a reduction of up to 10% in leaf canopy cover. When a tree has lost more than 40% of its leaf canopy, it is not likely to survive long term, and is removed from our treatment operations.
- A DBH (diameter at breast height) measurement is also taken during the ash inventory and health assessment. This ensures trees are still growing at a healthy rate, and this measurement also factors into the tree's overall health and condition rating.

2021 Inventory and Health Assessment Rating Results:

- Rating (1)- 582 Ash Trees
- Rating (2)- 1,803 Ash Trees
- Rating (3)- 483 Ash Trees
- Rating (4)- 29 Ash Trees
- Rating (5)- 5 Ash Trees
- Total Number of Treated Ash Trees- 2,902 Ash Trees

2021 Tree Diameter at Breast Height (DBH) Summary Results:

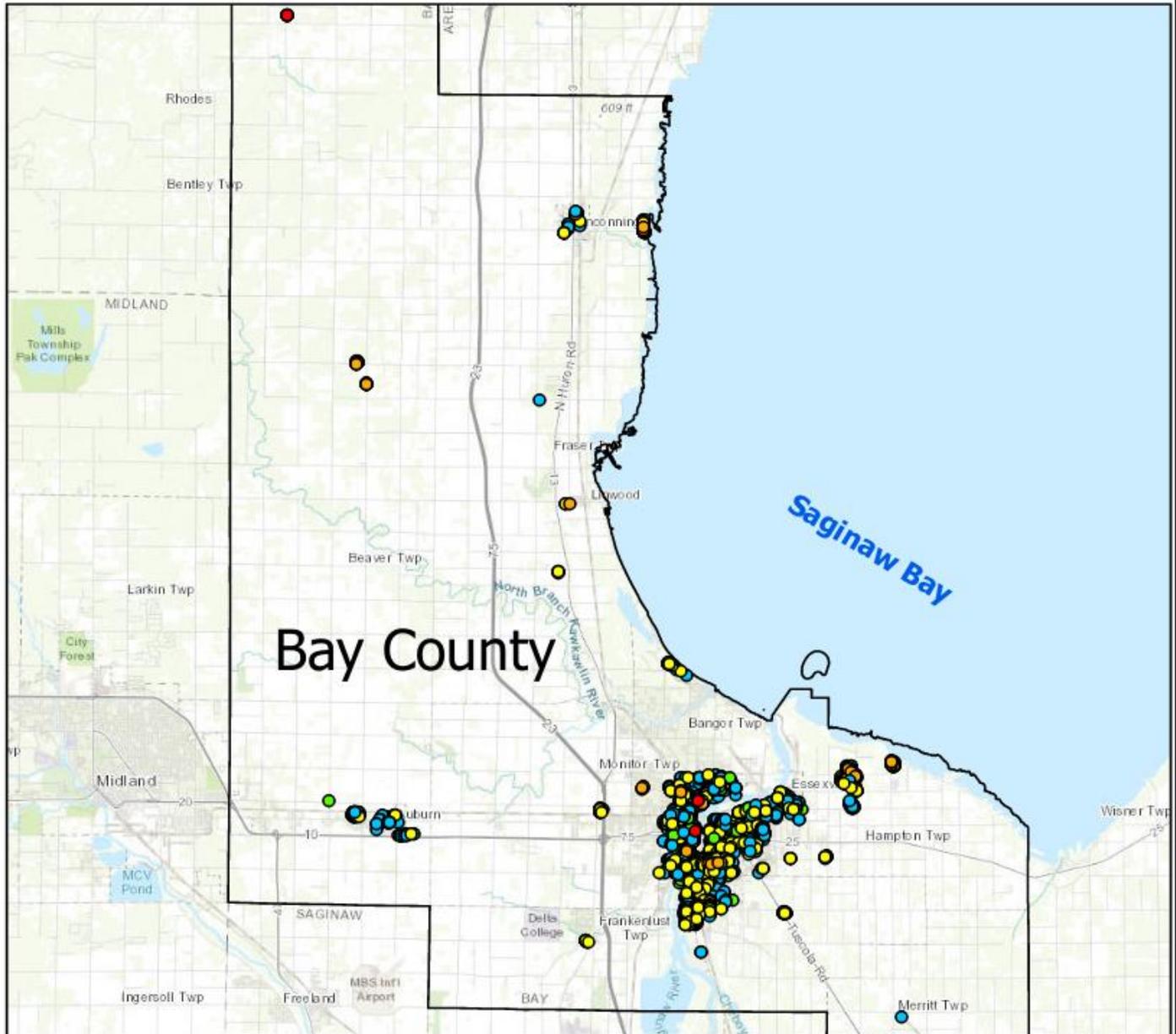
- Average DBH- 17.16 Inches
- Minimum DBH- 5 Inches
- Maximum DBH- 86 Inches
- Total DBH- 50,013 Inches
- Please see the **included map** on the following page for the 2021 Ash Inventory and Health Assessment Results, and to view the general locations of the treated ash trees throughout Bay County.



Bay County Environmental Affairs and Community Development: Gypsy Moth Suppression Program



2021 Ash Tree Inventory and Health Assessment Results



Ash Tree Health Ratings

- 1 (582 Trees)
- 2 (1,803 Trees)
- 3 (483 Trees)
- 4 (29 Trees)
- 5 (5 Trees)
- County Boundaries

Assessment Methodology: During the inventory, each ash tree's health and condition is rated on a scale of 1 to 5 (1 being the healthiest in terms of leaf canopy condition and overall tree health, and 5 being a dead ash tree with little to no leaf canopy). The ash tree leaf canopy condition refers to how much (0% to 100%) of the leaf canopy is intact. Each increment of rating (1 to 2, 2 to 3, etc.) represents a reduction of up to 10 % in leaf canopy cover. When a tree has lost more than 40 percent of its leaf canopy, it is not likely to survive long term, and it is removed from our treatment operations.

- **Public Outreach** - Staff continues to utilize the program Constant Contact to deliver a monthly newsletter informing property owners, local government officials, property managers, and others who have expressed an interest in the activities of the program. The newsletter contains the results of field data collected, invasive species news, and upcoming program activities occurring throughout Bay County. Constant Contact has proved to be a powerful tool for better informing interested stakeholders about the overall mission and goals of the Bay County Gypsy Moth Suppression Program, and we look forward to its continued use now and into the future.
- **Educational Programs and Staff Training** - Program staff provided a field based training opportunity for Saginaw Bay CISMA staff members which included teaching the protocols of Gypsy Moth egg mass monitoring. Training took place on Wednesday, **October 20, 2021** at the DNR owned Tobico Marsh area near Bay City State Park. CISMA staff members were thankful for the opportunity, and program staff felt like the training was a success for all those involved.
- **September 22 - 24th**, program staff attended the MiCAMP GIS conference held at Boyne Mountain to learn more about how to utilize geographic based information to track, monitor, and manage data more efficiently and accurately. This event proved again to be a great place to network with other mapping professionals in this field, and to share ideas with individuals in a meaningful manner. Program staff was impressed with the conference as a whole, and we look forward to continuing to attend in future years.
- Program staff attended the CISMA full partner meeting on **September 15, 2021 at 10AM**. Paige Fillice discussed the RIPPLE program, plant escapees, aquatic invasive species, and much more.
- Program staff attended the webinar “Why you don’t need a tree inventory” put on by Davey Resource Group on **Wednesday, October 13, 2021 from 1pm to 2pm**. This webinar talked about how to prioritize tree maintenance based on level one risk assessments, the proper way to use sample inventories to extrapolate information on total tree populations, and where to start when budgets are tight and money is not readily available.

Mosquito Control

Control Season Summary

Seasonal staff was terminated at the conclusion of the treatment season effective October 4.

- Total mosquito surveillance data for 2021 included 15,795 female mosquitoes collected in New Jersey Light Traps (using light as attractant), just 7% above the historical average of 14,691. In CDC Traps (using carbon dioxide as an attractant), 86,272 female mosquitoes were collected, about twice as many as what is collected in

an average year. The cattail marsh mosquito, *Coquillettidia perturbans*, represented 76% of the CDC catch with three traps breaking the previous record (set in 2006 with floodwater mosquito species) of most mosquitoes collected in a single night. All three traps were set close to permanent water sites where cattails and phragmites are found in abundance.

- Overall disease surveillance data for Bay County in 2021 showed 3 West Nile virus-positive (WNV) mosquito samples and 4 Jamestown Canyon virus-positive mosquito samples. Five crows or blue jays were tested for WNV and all were negative. For comparison, the 2020 season had the following WNV activity - 6 positive mosquito samples and 3 positive birds.
- For 2021, 4,908 mosquito breeding sites were inspected for mosquito larvae with 18.7% requiring treatment. In addition, over 3,600 miles of roadside ditches were treated for mosquito larvae and 44,786 individual catch basins received larval mosquito control treatment. These numbers indicate less backyard inspections (due to COVID precautions), and more emphasis on treating public sites such as permanent water habitats (ditches in Saginaw Bay corridor) and vector breeding sites (catch basins).
- Throughout the entire treatment season, 11,866 miles were driven in adult mosquito control routes.

Fall Projects

- End-of-season chemical inventory was analyzed to determine products and quantities needed for 2022.
- Control material bid documents for 2022 were prepared and sent to Midland County in November. The Midland County Purchasing Department handles the details of the jointly bid control materials between Midland, Bay, and Tuscola County Mosquito Control. Bids are held jointly to obtain the most competitive pricing from vendors. Bids will be opened in January.
- In partnership with the Michigan Mosquito Control Association and approved by the Michigan Department of Agriculture and Rural Development, Mosquito Control hosted a virtual training for nearly 100 pesticide applicators in Michigan focusing on best practices in the mosquito control industry.
- Staff continues to work with Amalgam to improve the Mosquito Control FetchViewer system utilized by larval control staff.
- Staff continues to work with Frontier Precision to improve GIS mapping applications in the Windows ULV program utilized by staff on the adult control shift.
- Mosquito Control's mechanic completed end-of-year vehicle inspections and currently making improvements to the fleet for the 2022 treatment season.
- Staff continued to develop protocols and trainings to ensure OSHA compliance in the workplace

Administrative

- Staff completed the yearly National Pollutant Discharge Elimination System (NPDES) Annual Report and submitted it online to the EGLE MiWaters site. As required under

NPDES, BCMC's Pesticide Discharge Management Plan (PDMP), an internal document stating treatment plans for Bay County in 2022, was also updated at this time.

- Staff submitted renewal paperwork to register the Mosquito Control chemical storage building as a Bulk Storage Facility under MDARD Regulation 640. This registration is done annually by Mosquito Control. The bulk storage program ensures commercial bulk storage facilities are constructed, installed, and maintained in a safe manner with the least possible impact on people, property, and the environment. Mosquito Control has always been found in compliance with bulk storage requirements.
- Staff is actively involved in planning the upcoming 36th Annual Michigan Mosquito Control Association conference to be held in February 2022.
- Required permitting was prepared for surveillance and control at Bay City State Park.
- The 2021 BCMC Annual Report is currently being developed.
- In cooperation with the Purchasing Department, bids for spring aerial application services were opened November 10. This contract is valid for the 2022-2024 treatments seasons with options to renew in 2025 and 2026. Only one bid was received from Earl's Spray Service of Breckenridge, the current aerial applicator for this project.
- Seasonal Supervisor Bradley Bender was laid off November 12
- Biologist Mary McCarry retired effective December 17 after nearly 32 years of service with Bay County Mosquito Control. The position is currently posted to be filled.

Transportation Planning Division

- Held three BCATS Technical Committee meeting and three BCATS Policy Committee meetings.
- Approved 6 Amendments/Administrative Modifications to the BCATS FY 2020-2023 TIP.
- Coordinated board approval of the FY 2022 Project Authorizations/Unified Work Program (UWP).
- Coordinated the extension of the FY2020 and FY2021 Asset Management Funding.
- Finalized project selection for the 2023-2026 Transportation Improvement Project (TIP).
- Had numerous JobNet Training Sessions with MDOT
- Attended FY Obligation Report Training with MDOT and Statewide MPO staff.
- BCATS Director R. Smith left Bay County in late November. D. Pavone is currently the interim BCATS Manager.
- Attended three monthly MTPA meetings virtually, via ZOOM.
- Continued development and collaboration of transportation and GIS with new virtual public engagement apps, dashboards, surveys, and web-maps, showcasing BCATS activities and information.
- Met with regional MPOs regarding our respective LRP's and TIP's.
- Attended HPMS (Highway Performance Monitoring System) training.
- Attended three TAMC Asset Management Managers Conference Calls.

- Attended two BCATS TIP Review meetings via Teams.
- Began preliminary work on updating the BCATS LRP 2045 Update document.
- Submitted Reaffirmation Packet for the BCATS LRP 2045 Update document.
- Worked on finalizing the 2022 Transportation Budget.

EQUALIZATION

- Apportionment Report presented to the County Board of Commissioners, to examine certificates, direct spread of taxes in terms of millage rates to be spread on Taxable Valuations, and finally submitted to the State Tax Commission.
- Finalized sales studies and appraisal studies and reviewed with local unit assessor for the 2022 assessment roll.
- Filed form L-4018 with the local units and the State Tax Commission. (2021 equalization studies for 2022 starting bases for all classifications in all units.)
- Compiled and updated parcel Principle Residence Exemption statuses and Special Assessment billing information.
- Calculated and verified millage rates, prepared and submitted pertinent reports, verified tax bill due dates and messages, compiled that data and submitted for tax bill printing.
- Winter tax bills sent for Beaver Township, Frankenlust Township, Fraser Township, Garfield Township, Gibson Township, Merritt Township, Portsmouth Township, Williams Township, City of Auburn and the City of Pinconning.
- Emailed / mailed digital tax bill data to mortgage and escrow companies for their tax billing collection purposes.
- Mailed Personal Property Statements.
- Appraised properties in each real property class, for land values, economic condition factors, and appraisal studies.
- Continued to review Register of Deeds recordings, check for full or partial coverage of parcels, print pertinent documents for Assessors, updated property ownership information.
- Assigned new parcel numbers for split or combined properties, wrote legal descriptions and updated the Equalization Maps as well as the GIS parcel layer.
- Assisted Township/City Officials, attorneys, title researchers and individual property owners with assessment and legal description questions.

- Prepared computerized tax bill data for township officials and assisted them in uploading that data and printing necessary billing reports and documents.
- Input December Board of Review information into the assessing and tax database.
- Input new sales, and reviewed and updated older sales in our database. Currently have 140,657 sales & transfer document references for public and Department use.
- Updated website for Property Tax Query and equalization reports on the Department web pages.

FINANCE

- **No Report Submitted.**

HEALTH

Administration

Major items to note during this period include:

1. The Bay County Health Department continues to mobilize its staff, and resources to respond to the current COVID-19 pandemic. The number of confirmed COVID cases increased to 18,030 (at the start of the New Year) from 12,300 at the end of September. The increase with new cases coincided with the return of K-12 schools, waning of protection from original vaccination and further spread from the Delta variant (B.1.167.2). Substantial effort was made during this time period to keeping children in school and reduce the number of students which would have been quarantined (>1,000), 90% were able to avoid quarantine with the 'Test to Stay' program. The increase from Delta occurred mainly in October and November and began to reverse in December. However, with the introduction of the Omicron variant in late December, the number of confirmed cases has begun to increase exponentially.
2. The Health Department and its partner providers have administered nearly 145,000 vaccines for COVID-19 since mid-December 2020, when they were first made available. 90% of all seniors have been fully vaccinated, and as of the end of June, over 57% of the entire population is fully vaccinated. Nearly 80% of the vaccination activity during this time period was the provision of third doses and boosters. By the end of the quarter, nearly 63% of eligible population (5+) has at least one dose, however, these rates are highest at the oldest age groups 50-59, 60-69, 70+ and they account for the majority of the vaccines provided.

Children's Special Health Care Services (CSHCS)

- CSHCS provides supplemental insurance benefits and services of a registered nurse to children who have a qualifying medical diagnosis. A child is invited to enroll whether they have private insurance or a Medicaid Health Plan. Staff assists families to navigate the medical, health insurance and educational world of the child with medical special needs. These services promote optimal functioning for the child and family. Staff also completed 40+ case management activities during this time period.

Environmental Health

- The Environmental Health Division continues to implement the mapping project of all septic and wells in Bay Count. The grant project assisting homeowners with replacement of problematic septic systems in the Kawkawlin river watershed was implemented to full capacity of the anticipated projects. During this time period, 15 grant projects were approved and 11 completed. With the number of septic and well permits has increasing substantially, permits are at their highest numbers since 2010, over 125 permits were issued in 2021. Restaurant and temporary food inspections have resumed pre-pandemic frequency as all restrictions have been eased, with 386 food service establishments being operational and receiving full inspections.

Public Health Services/Communicable Disease (CD) Division

- **The main emphasis for this quarter remains COVID-19.** Tuberculosis, sexually transmitted diseases (Chlamydia and gonorrhea), and Respiratory Syncytic Virus (RSV) and other childhood diseases are becoming more and more prevalent in addition to COVID. In total, the CD department investigated and completed 2000+ reportable disease cases this quarter, outside of COVID 19.

Immunizations

- **The main emphasis for this quarter remains COVID-19.** Tuberculosis, sexually transmitted diseases (Chlamydia and gonorrhea), and Respiratory Syncytic Virus (RSV) and other childhood diseases are becoming more and more prevalent in addition to COVID. In total, the CD department investigated and completed 2000+ reportable disease cases this quarter, outside of COVID 19.

Personal Health/Family Planning Clinic

- The Personal Health Family Planning (PHFP) Clinic is a Title X Clinic that provides health and contraceptive services to woman, men and teens. Client receives both contraceptives and STD services. Staff currently includes 1 FTE nurse, clerk and a FP Coordinator, and 1 contracted Nurse Practitioners who each work one day a week in the Clinic. Personal Health/Family Planning Clinic has resumed operations and services to nearly 120 individuals during the quarter.

Hearing and Vision Program

- The Hearing and Vision technicians provide hearing and vision screenings in preschools and schools. Children who do not pass the screening are referred for medical care. Technicians follow up on referrals to assure children receive medical care. Hearing and Vision technicians had begun to resume screenings this September, but have encountered delays due to the pandemic.

Childhood Lead Program

- Healthy Homes and Lead Poisoning Surveillance System (HHLPS) is the MDHHS system to report on blood lead levels for all children in Michigan. In December, MDHHS notified local health departments that the new elevated blood lead level (EBLL) has been modified to ≥ 3.5 mcg/dl from the past level of ≥ 5 mcg/dl which may precipitate further medical care. In Bay County overall lead testing remains down due to COVID restrictions and shortages of testing supplies. Eleven children remain under case management for elevated lead levels.

Maternal Infant Health Department (MIHP)

- The MIHP program received **193** maternal and infant referrals this quarter from which **14** maternal and **15** infant were newly enrolled. MIHP is a voluntary program to promote healthy pregnancies and good birth outcomes for pregnant women and infants with Medicaid Health insurance by a LMSW and RN. It is a home based service that blends telehealth and in person visits throughout the COVID pandemic.

WIC ~ Women, Infants and Children Program

- WIC continues to adapt to by tailoring processes to support the needs of WIC families. USDA extended waivers through 2022 enabling the WIC clinic to carry on with services to all eligible families via remote services. Those services are via telehealth or Zoom which allow families to complete appointments from the safety of their homes during the COVID-19 pandemic. The program is now nearly fully staffed after being plagued by staffing shortages in 2021.

JUVENILE DETENTION & CHILD CARE SERVICES

- **No Report Submitted.**

MSU EXTENSION

Children & Youth Program 4-H

- Jodi continues to support MSU Extension staff state-wide through volunteer screening and management training. As a coach to several staff, she provides support for volunteers who are completing annual compliance and participating in learning module education. Jodi provides educational trainings for staff related to screening volunteers, utilizing volunteers, and ensuring staff are managing paperwork accordingly. Most recently Jodi co-developed a training called Engaging and Maintaining Volunteer Relationships during These Difficult Times (Understanding Collective Trauma) that was presented at the Michigan Community Service Commission's Annual Conference- Volunteering: Truth, Youth and the Future. Jodi also co-wrote a new learning module for MSU Extension volunteers on Child Abuse and Reporting that will be finalized in early January.
- As PI on the 4-H STEAM Corps grant, Jodi and her leadership team continue to support staff who hosts AmeriCorps members, as well as members. We continue to navigate technology issues, lack of transportation, and community needs. With the ongoing pandemic, there continue to be challenges that we navigate and address as they arise. This grant continues to make a great impact in communities because of the flexibility we have engrained in the program delivery methods.

4-H Program Coordinator

- Holly participated in the MSU CrowdPower campaign, a crowdfunding program designed for MSU-affiliated programs and causes that provide the technology, training, and tools to get your project off the ground. Holly set a goal of \$1,000 for local Bay County programming and she exceeded that goal and raised \$2,260! Holly's plans to purchase new embryology equipment and to purchase other program supplies. Holly

already has 2 schools scheduled for the embryology project in for 2022.

- Holly also helped facilitate the Michigan Farm Bureau High School Discussion Meet that was held at the Bay Arenac ISD. The Discussion Meet is designed to replicate a committee meeting where participants explore an agricultural topic and ways to address it. This predetermined topic event was evaluated on an exchange of ideas and information. It is not a panel symposium where each participant makes a presentation with the moderator ending the session with a summary, but rather an exercise in cooperative problem solving, with the questions, answers, and statements coming from any participant at any time. Holly participated as a judge for the discussion meet. She had three 4-H members participate in the event, and 1 participant was selected for the State Competition.
 - Holly facilitated 2 Virtual Reality Bites (Bite of Reality APP). One was at Western High School for 10th graders and the 2nd was at Bay City Central for 10th graders. Bite of Reality® is a hands-on app-based simulation, appealing to teens. This app-based simulation gives them a taste of real-world financial realities. Teens are given a fictional occupation, salary, credit score, spouse and/or child, student loan debt, credit card debt, and medical insurance payments. The teens virtually go through the simulation, moving through each station to purchase housing, transportation, food, clothing, and other needs. Fortunately, the game also includes a “credit union” to help with their financial needs. Holly reached a total of **212 youth** during both sessions.
 - Holly was asked by Western High School to participate in their Mock Interview Day for 10th graders. She interacted and helped guide youth through their mock interviews. Afterwards Holly gave them constructive criticism helping improve their interviewing skills. At the conclusion of the Mock Interview Day event, Holly with other colleagues reached **133 students**.
 - Holly continues her partnership with Hampton Elementary where she programs to **all three 2nd grade classrooms**. During the program Holly talks about coin money and provides hands-on activities for the teachers to help the students remember the information shared during the program.
 - Holly presented to the Bay City Noon Optimist Club about “What is 4-H and what is New and Going On in 4-H”.
 - Holly worked with the 4-H Tech Wizard (mentoring program) colleagues to get all our mentors additional screening, including fingerprinted. Holly also worked with Washington Elementary to recruit and plan our first programming meeting. We are working towards a goal of having 60 youth participate.
- Michigan Sea Grant Extension Educator**
- As an Extension Educator with Michigan Sea Grant, Meaghan Gass provides programming and resources to enhance sustainable development and Great Lakes literacy in Saginaw Bay (www.michiganseagrants.org).

- Gass provided leadership for the Center for Great Lakes Literacy - working with youth, educators, and partners to increase Great Lakes literacy while contributing to the environmental, economic, and social sustainability of the Great Lakes (www.cgll.org). Over this time, we focused on reporting program impacts and preparing for 2022 programs. In October and November, Gass also provided support bolstering local school's place-based education efforts by delivering presentations to students.
- Gass continued to work Michigan Department of Natural Resources to support their Saginaw Bay Walleye and Yellow Perch Workgroup. This group's planning purpose is to develop an angler-driven vision for the present and future Saginaw Basin (bay and rivers) Walleye and Yellow Perch recreational fishery to incorporate into Michigan DNR management processes and decisions. Gass continued to assist with analyzing survey results from anglers. MI DNR has shared about these efforts with the Lake Huron Citizens Fishery Advisory Committee and Natural Resource Commission.

SNAP-Ed Nutrition Education

- Bay County MS UE SNAP-Ed offered both virtual and face to face programming to adult, senior and youth participants. All programs were open to the Bay County community. These programs were advertised online, thru posters and fliers, as well as scheduling face to face nutrition series with Bay County schools and senior high rises.
- Presentations at the Good Samaritan Rescue Mission are ongoing. Nutrition series were done at Bangor North, Pinconning Great Start Readiness Program, Head Start classrooms and State Street Academy. Nutrition series in Pre-K and Kindergarten classrooms consist of 6 visits to each classroom, with the education centering on repetitive handwashing, trying different fruits and vegetables, learning how grains give us energy and various protein.
- In the next quarter, plans are being made to partner with Bay-Arenac Community High, offering Teen Cuisine classes. These classes are hands-on cooking classes designated for teens, and an awesome life skills addition.
- With COVID, face to face education has been on and then off, with some programs being rescheduled.

PERSONNEL & EMPLOYEE RELATIONS

Personnel

- Personnel staff has continued posting jobs for multiple vacancies throughout the county
- The Personnel Director has continued to participate with Legislative updates and Covid updates
- The Personnel Director has been involved in responding to an EEOC claim
- All seasonal staff have been removed from payroll
- Bay County employees participated in the Toys for Tots campaign
- Personnel Director addressed grievances
- Bay County's Workplace United Way campaign was held with Bay County employees pledging \$14,965 for 2022

Payroll/Benefits/Retirement

- Filed and paid all monthly and Q3 2021 payroll taxes including MESC, 941 and Michigan state withholding
- Processed and distributed payroll EFT/checks
- Educated employees/retirees on benefits
- There were 6 retirements processed in the fourth quarter
- Open enrollment for health, dental and vision insurance, Flex Spending, AFLAC and voluntary life insurance were held.

Wellness

- Fun Fact Friday and Wellness Wednesday emails have continued
- There was a Fall step challenge with 35 participants
- There was a Win by Losing challenge with 14 participants

PUBLIC DEFENDER

There were a total of **220** new criminal cases opened during the quarter.

The break down is listed below:

Assigned Criminal Matters

Mr. Mannikko was assigned **40** new felony files.

Mr. Hetherington was assigned **43** new felony files

There were **137** new misdemeanor files assigned to;

Mr. Mannikko: **12**

Mr. Hetherington: **13**

Mr. Bonnell: **112**

There were **8** new felony violations of probation files assigned to;

Mr. Mannikko: **3**

Mr. Hetherington: **5**

There were **13** new misdemeanor violations of probation files assigned to:

Mr. Mannikko: **4**

Mr. Hetherington: **4**

Mr. Bonnell: **9**

Probate Matters

There were **12** new Delinquency cases and **9** new Neglect cases assigned to Ms. Caprathe

Training

No in person training was attended. Attorneys “attended” for continuing education credits via recorded video.

RECREATION & FACILITIES

During the 3rd quarter of 2021, the Recreation and Facilities Department provided day-to-day supervision to the Buildings & Grounds Department and the Recreation

Department. Additionally, the department worked on various tasks including but not limited to:

- Completed capital list for the 2022 budget.
- Continued work on ARPA project review including leading the ARPA workgroup and presenting projects.
Continued work as Bay County's PIO during a worldwide COVID-19 pandemic.
- The golf course closed with a record season.
- Civic Arena started gearing up for the busy season.
- Explored utility savings.

Buildings and Grounds

County Building

- Staff winterized the AC unit.
- Staff installed a new condensate pump.

Law Enforcement Center/911

- Staff remodeled showers.
- Staff replaced lighting with LED lighting.

Health Department

- Staff applied new epoxy at the front entrance.
- Staff assisted with cleaning the upstairs area.

Juvenile Home/Mental Health Homes

- Staff remodeled the showers at the Almont home.

Courts

- Staff painted offices at Friend of the Court.
- Staff installed RTU3 exhaust fan.
- Staff switched hot water pump.
- Staff installed new door closer.

Community Center/Civic Arena/Golf Course

- Staff changed all lights in the large gym at the community center to LED.
- Staff changed lights in the civic arena skate rental, concession stand, office, Zamboni area, and men's room to LED

Fairgrounds/Animal Control/Mosquito control

- Staff replaced asphalt near dumpster with several yards of concrete at Mosquito Control.

- Staff completed several maintenance jobs in preparation for inspection at Animal Control.

County Grounds and Other

- Staff completed maintenance on plows.
- Staff installed hitches on 2 county trucks.
- Staff continues to collect unused materials to be taken to 1Bid.US for auction.
- Staff continues to maintain and repair vehicles for Health Department, Parks & Rec., Veteran Affairs, Juvenile Home, and Buildings & Grounds.
- Staff continues to service and repair county equipment.
- Staff continues to respond to miscellaneous service calls.
- Staff continues to collect and deliver mail.

Civic Arena

- Fall adult league season had 16 teams. We started a women’s hockey league
- Bay County Hockey Association has 9 house teams and 4 travel teams.
- Bay County Hockey Association had a scary skate and a skate with Santa. Benefiting both the rink and the hockey associations’ booster club.
- Sk8 Bay Figure Skating Club had 48 members and an impressive 58 skaters for learn to skate
- We rented out 1,013.75 hours of ice bringing in revenue of \$99,553.25 in just ice rentals
- Public Skating had 2,985 skaters with 2,102 skate rentals
- Stick & Puck had 641 skaters
- Skills and drills brought in 616 skaters
- Drop-In hockey had 161 skaters

Community Center

Fitness Classes:

Fit Fun	Monday and Wednesday	25 participants per class
Yoga Fit	Tuesday and Friday	15 participants
Chair Fitness		25
Chair yoga		20
Open Volleyball	Tuesday	12 per session
Badminton	Thursday	12

Pickleball: 364 players for this quarter.

Community Center Rentals: Busy with rentals every Saturday and Sunday. Covid Clinics held in December

Men's Basketball Fall League: 12 teams

Volleyball League: 15 teams

Fairgrounds: Oct. 15th storage of boats and trailers in the Merchant's building.

Canteen: Opened for DOA meals Monday through Friday.

Golf Course

- Aerated all 18 greens including practice green
- Aerated all 36 tee boxes
- Aerated all fairways and around each green
- Purchased and installed front end loader attachment and backhoe for John Deere Tractor
- Received approval and Purchase Order to repair all 3 pumps in irrigation pump house.
- Serviced all 55 golf carts in the fleet.
 - Replaced 2 clutches
 - Replaced 3 starters
 - Repaired 7 cart roofs